

Todd County Fee Schedule

(NOTE: some county offices have separate fee schedules)

GENERAL COUNTY	
Copies or print screens (per side, up to 8 ½" x 14"):	\$0.25/page up to 100 pages; actual cost* when > 100 pages
CD's	\$5 per CD
Computer Printouts (reports/labels)	\$5 setup fee + \$.50/page
Fax or Email Service	Actual cost*
NSF Fee	\$30
Research Fee	Actual cost*
ADMINISTRATION/HUMAN RESOURCE OFFICE	
Rental Fee-Conference Rooms:	
Forest Conference Room-Historic Courthouse	\$50 half day - \$75 full day
Prairie Conference Room-Historic Courthouse	\$50 half day - \$75 full day
Lakes Conference Room-Historic Courthouse	\$50 half day - \$75 full day
ATTORNEY'S OFFICE	
CD/DVD of Documents	\$15
Blu Ray of Documents	\$20
Flashdrive 16 gb of Documents	\$15
Flashdrive 32 gb of Documents	\$20
Flashdrive 64 gb of Documents	\$25
Flashdrive 128 gb of Documents	\$30
Email copies	\$5
Copies	\$.25 per page
Child Support Services-TCHHS	\$100/hr-attorney
Fraud Services - TCHHS	\$130/hr
Probate Services-TCHHS	\$1,500 per case
ASSESSOR'S OFFICE	
Assessor Certification	Actual cost*
Assessor Tax Estimate	Actual cost*
Copy of Field Card, CAMA sheet, print screens, etc.	\$.25 per page
AUDITOR-TREASURER'S OFFICE	
(Minimum of returned coverage in fees - \$10.01)	
Licenses and Permits:	
<i>Alcohol Licenses (M.S. 340.A)</i>	
On & Off Sale 3.2 Beer License (12 month)	\$100
On Sale 3.2 Beer License (12 month)	\$85
Off Sale 3.2 Beer License (12 month)	\$15
On & Off Sale 3.2 Beer License (6 month)	\$50
Temporary On Sale 3.2 Beer License (1 day; per permit)	\$15
On Sale Liquor License (12 month) (w/out Sunday)	\$2,000
Off Sale Liquor License (12 month)	\$300
Sunday On Sale Liquor License (12 month)	\$150
Bottle Club On Sale Liquor License (12 month)	\$330
Wine License (12 month)	\$150
Temporary On Sale Liquor License (1-4 day; per permit)	\$50
Setups	\$50
Auctioneer License (M.S. 330.01)	\$20
<i>Dance License</i>	
Dance (12 month)	\$50
Dance (1 day)	\$5
<i>Dangerous Dog License (M.S. 347.51)</i>	
Registration of a Dangerous Dog (one time)	\$50
Renewal Fee for a Dangerous Dog (annual renewal)	\$10
Dangerous Dog Sign	\$14 each
Dangerous Dog Tag	\$6 each
Fireworks Permit (M.S. 640.20)	\$25
Transient Merchant License (M.S. 329.11)	\$150
Fairgrounds Storage and Rental:	
Use of Grounds - w/o restrooms	\$150/day + \$300 deposit
Use of Grounds - with restrooms S of Prairie Motors	\$300/1st day, \$75/each add'l + \$500 deposit
Rental Expo Building	\$450/1st day, \$125/each add'l + \$1,000 deposit
Grandstand (Seating and Arena)	\$250/1st day, \$100/each add'l + \$500 deposit
Entertainment Pavilion	Contact Ag Society
Prairie Motors Building	Contact Ag Society
Winter Storage (Oct - May)	\$100 per item
Service Charges:	
Auditor Cert Bond	\$150
Certified Copy of Voter Registration	\$5
Confession of Judgment Program Fee	\$200 1 st parcel; \$50 each add'l
Ditch Lien Search	\$5 per parcel
Ditch Lien Release Prep Fee	\$5 per parcel
Duplicate Tax Statement	\$1
Duplicate Bill Fee	\$5 per parcel

*Actual costs can include cost of media, employee time to prepare, etc.
Postage expense borne by requestor.

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Service Charges:	
Election Roster/Master List (non-Co. Elec.)	\$0.25 per page
Election/Admin Setup Fee (non-Co. Elec.)	\$250
Escrow Refund Execution Fee	\$50
Forfeited Land List	No Fee
Mobile Home Clearance Sheet	\$5
Publication Cost	\$50
Repurchase Fee	\$250
Research Fee	Actual cost*
Special Assessment Setup Fee (less than 5 parcels)	\$5
Special Assessment Setup Fee (more than 5 parcels)	\$25
Special Assessment Service Fee	\$1/parcel
Special Assessment Search	\$5 per parcel
Standard Data Report Generation Fee	\$50 per request; If >1 hour then Research Fee applies
Tax Forfeiture – Admin Fee	\$250
Tax Search	\$5 per parcel
TIF Setup Fee	\$100
GIS/MIS OFFICE	
Maps:	
Minimum 24" or 36" paper roll	\$3.00/sq foot
Custom Map Setup	Hourly rate plus printing cost
Research Fee: Tax Mailing List/Data Research	Hourly rate plus printing cost
Mailing Costs: Map Tube	\$5 plus shipping
Labels: SetUp / Per Page	\$5 and \$.50 per page
Highway Map	\$3
Plat Book	\$40 plus shipping
RECORDER'S OFFICE	
(Minimum of returned overage in fees - \$10.01)	
Research Fee	\$50/hr
Uncertified Copy	\$1/page
Certified Copy	\$10
Copy of Plat (Certified or Non-Certified)	\$10
State or Federal Tax Lien Search	\$20
Certified Birth Certificate - 1st copy	\$26
Additional copies	\$19
Non-Certified Birth Certificate	\$13
Certified Death Certificate - 1st copy	\$13
Additional copies	\$6
Non-Certified Death Certificate	\$13
Marriage License - regular	\$125
Marriage License - reduced (Educators Statement required)	\$50
Marriage Certificate - each certified copy	\$9
Marriage: Consent for Minor to Marry	\$20
Marriage: Amendment to Application or License	\$20
Ordination Filing Fee	\$40
Notary Commission Filing Fee	\$20
Verification of Vital Record	\$9
Credit Card Charge (VitalCheck for vitals stat orders only)	\$7
Certified Copy of Coroner's Certificate	\$9
Certified Copy of Notary Commission	\$9
LandShark Fees: Initial set-up	\$50
Level 1 (up to 200 images)	\$50/month
Level 2 (up to 950 images)	\$100/month
Daily Access: (Credit Card usage only)	\$2.00 per image viewed
Recording Fee - except plats (abstract or torrens division)	\$46
Multiple Document cited - per # cited after first 4	\$10
Recording Fee for plats (abstract & torrens division)	\$56
Well Disclosure Certificate	\$54
State Deed Tax (discounted price submit DT1 form)	.0033 x sales price
Mortgage Registration Tax (discounted price submit MRT1 form)	.0023 x mortgage amount
Attested Copy of recording fee	\$2
Residue Certificate of Titles (Torrens division)	\$40
Cancelling a Certificate of Titles (Torrens division)	\$20
Exchange Certificate of Tiles (Torrens division) - per new Certificate	\$20
Entry of Memorial onto add'l Certificate - per certificate	\$20
Certificate of Possessory Title (CPT)	(Contact Registrar of Titles)
Judicial Real Property Notice	\$75
Torrens Directive (contact Torrens Examiner)	(Not a county fee)
Todd County Parks and Trails	
Battle Point Park - Pavillion Rental	\$100

*Actual costs can include cost of media, employee time to prepare, etc.
Postage expense borne by requestor.

Todd County Planning & Zoning – 2026 Fee Schedule

A. Residential Construction	
1. Dwelling structure (<i>includes all floors</i>) (\$50.00 minimum)	\$15.00 Per 100 sq. ft.
2. Decks (a) 0 – 250 sq ft	\$50.00
(b) 251 sq ft and over	\$75.00
B. Accessory & Agricultural structures	
1. Non-residential structure (<i>cap of \$500 per structure</i>) (\$50 minimum)	\$10.00 Per 100 sq. ft.
2. Semi-trailers, Cargo Containers (two per parcel allowed in Cmm1 & AF1, AF2)	\$25.00 each
3. Grain Bin (flat fee)	\$50.00 each
C. Commercial & Industrial	
1. Per 100 sq ft of structure (<i>cap of \$500 per structure</i>) (Minimum \$50 fee)	\$10.00 Per 100 sq. ft.
2. Commercial Towers over 100 ft (plus C.U.P)	\$500.00
3. Mining or Gravel Pits (with or without C.U.P.) – valid for four years	\$300.00
4. Adult Use Business Land Use Permit Fee	\$750.00
D. Structural Alteration to Existing Conforming Structure or Dwelling	\$50.00
Note: If making an outward expansion in any direction, use A, B or C above for fee. Structural alterations are those that affect supporting structural elements of the building and <u>do</u> require a permit – i.e roof rafters, foundation, outside walls, etc... Non-structural “normal maintenance” – shingles, doors, windows, siding, etc ... <u>do not</u> require a permit.	
E. Nonconforming Structure Replacement (a building permit will also need to be purchased)	
1. Major Construction (>50% rebuild of houses, sheds, boathouses)	\$300.00 + permit fee
2. Minor Construction (decks, roof or foundation modification within ordinance)	\$150.00 + permit fee
F. Shoreland Alteration Permits	\$250.00
G. Shoreland Access Permits	\$150.00
H. Recreational Vehicle Unit Permit	\$50.00
I. Sewage Treatment Systems	
1. SSTS Permit with site inspection and soils verification (Type I and III)	\$300.00
2. Holding tank fee (Type II)	\$150.00
3. Soil verification/additional inspection (per visit for 3 or more visits to the site)	\$150.00
4. Advanced SSTS with inspection (fee increases or decreases per actual cost)	\$1,500.00
5. Cluster system (3+ homes)	\$200 + \$50 per tank installed
J. Cannabis	
1. Initial Adult Use Cannabis Retail Registration Fee	\$500.00
2. Annual Adult Use Cannabis Retail Registration Fee	\$1000.00
3. LPHE Retail Registration Fee	\$125.00
4. Temporary Cannabis Event	\$150.00
K. Applications	
1. Conditional Use Permit (includes recording fee)	\$600.00 ATF=\$1200.00
2. Variance Application (includes recording fee)	\$600.00 ATF= \$1200.00
3. Administrative SSTS Variance (including recording fee)	\$150.00
4. Administrative Acreage Cluster Application	\$150.00
5. Rezoning Application (includes recording fee)	\$600.00
6. Application to Plat: 1 – 4 lots (includes recording fee)	\$600 plus \$200 per lot
5 lots & over (includes recording fee)	\$1,000 plus \$200 per lot
7. Administrative Split, Property Line Adjustment, or Combining Parcels	\$100.00
8. Planned Unit Development Review	\$250.00
9. Environmental Assessment Worksheet Review	\$600.00
10. Application to Amend Zoning Ordinance	\$800.00
11. Appeal of Land Use Decision to Board of Adjustment	\$200.00
L. Other Fees	
1. After-the fact charges	Up to 3 times the fee
2. Special hearing fees	actual cost + application fee
3. County Ordinance Copy	\$35.00
4. Special Requests	staff hourly rates apply
5. Permit renewal	\$25.00
6. Permits to replace structures destroyed by “An act of God”	No Charge
7. Administrative Penalty Order (only for Buffers Section 9.22)	\$50 to \$200/mo. Initial Violation \$50 to \$200/day Repeat Violation
8. Noncompliance Fee (1X First year, 2X Second year, 3X Third year)	\$1,000.00

(All Fees are non-refundable)

SHERIFF'S OFFICE FEE SCHEDULE

	<u>FEES</u>
• PERSONAL or ABODE service	50.00
• MILEAGE (computed on a round trip basis)	Current IRS Mileage Rate (\$0.655)
• FLAT FEE MILEAGE FOR CITY OF LONG PRAIRIE	5.00 Flat Fee
• WRIT OF EXECUTION (based on the amount collected or stipulated to by the parties as a result of a Sheriff's Levy • service fees and mileage)	5%
• WRITS OF EXECUTION returned unsatisfied	50.00
• POSTING NOTICE	50.00
• SECURING PROPERTIES seizure under Writ of Attachment, Writ of Restitution, etc. (for each Deputy involved)	50.00
• NOTIFICATION TO JUDGEMENT DEBTOR	10.00
• LEVY FEE on Writ of Execution	10.00
• SHERIFF'S SALES	
• JUDGEMENT & DECREE	100.00
• EXECUTION	100.00
• MORTGAGE FORECLOSURE	65.00
• OUTSIDE BIDDER CERTIFICATE	100.00
• MECHANIC LEIN	60.00
• LEIN	100.00
• UNIFORM COMMERCIAL CODE	60.00
• ABANDONED PROPERTY	60.00
• REDEMPTIONS:	
• FEE OWNER	200.00
• CREDITOR	200.00
• FILING REDEMPTION WITH SHERIFF'S OFFICE	50.00

Per Diem/Room and Board/Booking Fees

• BOARD OF PRISONERS (for other counties)	\$60.00/day \$ 100.00
• ROOM AND BOARD (Todd County)	\$25.00/day
• BOOKING FEE	\$25.00

Reports/Tapes

• Accident and Police Reports	\$ 0.25 per page (up to 100 pages)
• Photo Reproduction	\$5.00 per CD
• Video, Audio and Voice Logger Tapes and CD's	\$5.00 each.

Drug Testing/Fingerprinting

• Drug Tests	\$30.00
• PBT's	\$10.00
• Alcohol Tests for DOT	\$10.00
• Civilian Fingerprinting (ie. Employment, passport, adoption, etc.)	\$15.00

Impound/Evidence Storage

Impound Storage – Outdoor	\$20.00 per day after the 3 rd day
Impound Storage – Indoor	\$20.00 per day after the 3 rd day.
Evidence Storage	\$ 5.00 per day after two weeks of case closing.

Escorts/Private Security

Deputy Time	\$70.00 per hour (Two Hour Minimum)
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Updated: 08/30/2023

2026 Todd County Public Works Fee Schedule		
Item	Unit	Unit Cost
Materials		
Winter Road Salt	Ton	Cost + 15%
Winter Road Sand	Ton	Cost + 15%
Winter Road Salt/Sand Mix	Ton	Cost + 15%
Bituminous Patch Mix	Ton	Cost + 15%
Bituminous Patch Mix	Pail	\$ 10.00
Winter Road Salt/Sand Mix	Pail	\$ 5.00
Winter Road Salt	Pail	\$ 25.00
Winter Road Sand	Pail	\$ 2.00
Supplies		
Metal Culverts, Metal Bands, and Metal Aprons	Each	Cost + 30%
Metal Culvert Delivery (0 -20 miles in Todd County only)	Lump Sum	\$ 250.00
Metal Culvert Delivery (20+ miles in Todd County only)	Lump Sum	\$ 300.00
Road Signs (Government Sales Only)	Each	Cost + 15%
Sign Posts (Government Sales Only)	Each	Cost + 15%
Mailbox Supports	Each	Cost + 15%
Used Sign Posts	Each	\$ 3.00
Used Cutting Edges	Each	\$ 15.00
Used Culverts (Conditions Varies)	Each	Case by Case Basis
Permits		
Entrance Permit	Each	\$ 300.00
Moving Permit	Each	No Charge
Right of Way Permit	Each	No Charge
Special Event Permit	Each	No Charge
Utility Permit	Each	No Charge
Labor and Equipment Rates		
Heavy Equipment Rate	Hour	Cost + 10%
Employee Labor Rate	Hour	Cost + 10%
Beaver Trapping	Each	\$ 100.00

TODD COUNTY HEALTH & HUMAN SERVICES
2026 ENVIRONMENTAL HEALTH FEE SCHEDULE- PROPOSED

BASE FEE Base Fee for Food, Beverage, School, Lodging, Manufactured Home Park, Recreational Camping Area, Pool/Spa, and Sexually Oriented Business LATE PAYMENT PENALTY FEE	\$250.00 \$200.00	RE-INSPECTION FEE Applicable to all licensed establishments After hours or weekend ADMINISTRATIVE PENALIES (3 rd NOTICE VIOLATION) Priority 2 & 3 (per violation) Priority 1 (per violation) Critical-Imminent Health Hazard (per violation)	\$200.00 \$400.00 \$100.00 \$200.00 \$500.00
FOOD/BEVERAGE SERVICE Low Risk Establishment Medium Risk Establishment High Risk Establishment Catering Food Service Mobile Food Unit Mobile Unit/Food Cart with Catering Seasonal Permanent Food Stand Seasonal Temporary Food Stand USDA/MDA Inspection School food service School inspection Beer or Wine Table Service Alcohol Service from Bar	\$100.00 \$200.00 \$400.00 \$215.00 \$200.00 \$375.00 \$225.00 \$225.00 \$200.00 \$200.00 \$200.00 \$50.00 \$125.00	SEXUALLY ORIENTED BUSINESS Live on site Initial Investigative Fee Criminal Background Check Annual license Media on site Initial Investigative Fee Criminal Background Check Annual license <i>For details, please refer to the Todd County Ordinance Regulating Sexually Oriented Businesses.</i>	\$2120.00 \$530.00 \$1060.00 \$1060.00 \$530.00 \$530.00
LODGING Hotel/Motel/Resort per bedroom Short-Term/Vacation Rental: 0-4 capacity 5-8 capacity 9- 14 capacity 15 or more (require a CUP) MFG HOME PK, RCA Per site	\$10.00 \$250.00 \$300.00 \$350.00 \$400.00 \$5.00	YOUTH CAMPS 200 or less campers 201 – 400 campers 401 or more campers SPECIAL EVENT FOOD STAND Special Event Food Stand Discount for Food Safety Training Late Fee	\$100.00 \$200.00 \$400.00 \$50.00 \$10.00 \$20.00
PLAN REVIEW* Remodel Existing/New Small Construction Construct/Convert New Establishment Menu Only Hazard Analysis Critical Control Point Plan Variance Fee <i>* Pool/Spa Plan Reviews are done by MDH.</i>	\$250.00 \$350.00 \$50.00 \$500.00 \$200.00	SPECIAL EVENT CAMPING AREA Special Event Camping Area 5-25 sites 26-50 sites 51 or more sites Late fee	\$50.00 \$40.00 \$80.00 \$120.00 \$20.00
POOL/SPA Public Swimming Pool/Spa	\$200.00	<i>For more information, please refer to the Todd County Environmental Health Ordinance and fee schedule definitions.</i>	

Todd County

MINNESOTA



Todd County Solid Waste

30433 US Highway 71
Browerville, MN 56438
Phone: 320-594-2210
Fax: 320-594-3022

Hours: Open Monday -Friday 8:00 a.m. to 4:30 p.m. Saturday 8:00 a.m. to 12:00 p.m.

WINTER SATURDAY HOURS: ONLY 3rd Saturday of Month November - March

		2025	2026
Garbage	(Assorted material that is not specifically identified on this list)*		
	ALL GARBAGE MUST BE WEIGHED - Minimum Charge	\$4.00	\$4.00
	Price Per Pound for self-haulers (\$160/ton)	\$0.08	\$0.08
	For Licensed Haulers (per ton)	\$149.50	\$160.00
	Discount for Contracted Haulers (per ton)	\$10.00	\$10.00
	Unsorted Load Fee (per ton)	\$270.00	\$270.00
Furniture	(couches, chairs, dressers, etc.)	\$10.00	\$10.00
Mattresses, Box springs and Hide-a-bed		\$15.00	\$15.00
Electronics	VCRs, Stereos, printers, satellite boxes, etc.	\$5.00	\$5.00
	Computer monitors/TV's	\$10.00	\$10.00
	Commercial Copiers	\$20.00	\$20.00
Bulbs			
	Flourescent bulb ballast	\$5.00	\$5.00
	Flourescent bulb 4' and 8'	\$1.00	\$1.00
	Mercury Vapor	\$5.00	\$5.00
APPLIANCES			
	Freon Appliances (refrigerators, freezers, A/C units, etc.)	\$10.00	\$15.00
	Non Freon Appliances (stoves, dishwashers, washers, dryers, etc.)	\$5.00	\$5.00
Propane Tanks	(20 pounds and larger)	\$5.00	\$5.00
Tires			
	Passenger vehicle (each, without rim)	\$5.00 REMOVE	
	Passenger vehicle (each, with rim)	\$10.00	\$10.00
	Semi Tire (each, withouth rim)	\$15.00	\$15.00
	Semi Tire (each, with rim)	\$30.00	\$30.00
	Large tractor Tires (per ton)	\$20.00	\$400.00
	Tires (per ton)	\$290.00	\$305.00
Construction and Demolition Waste (per State Statute)			
	Large Quantity (10 CY or more) price per cubic yard	\$16.00	\$18.00
	Demolition (Transfer Station) price per yard	\$18.00	\$20.00
	Sort Fee Per Cubic Yard	\$10.00	\$10.00
	Clean Shingles (Transfer Station) per cubic yard	\$7.00	\$9.00
	Clean Concrete (Transfer Station) per cubic yard	\$9.00	\$9.00
	Clean Concrete (Landfill) per cubic yard	\$5.00	\$5.00
	Demolition Landfill Gate Fee	\$10.00	\$10.00
Brush and logs (4" diameter & smaller)			
	Residential loads of logs & brush	No Charge	No Charge
	Commercial loads of Logs per cubic yard	\$3.00	\$3.00
	Commercial loads of brush per cubic yard	\$5.00	\$5.00
Compost & Woodchips Loading Fee			
	Loaded with skidsteer (per scoop)	\$5.00	\$5.00
	Loaded with Front End Loader (per scoop)	\$15.00	\$15.00
No Charge Items	(Clean Recyclables, Leaves, Grass clippings, Auto batteries, Compost and Scrap iron)		

HHW	Household Hazardous Waste - Paints, Automobile products, Pesticides, acids, bases, solvents, flammables	No charge	No Charge
	No Charge - Open May to September		
Scale Fee	(for personal use)	\$3.00	\$3.00
FINANCIAL PROCESSING FEES			
	Credit Card minimum fee (per transaction)	\$1.50	\$1.50
	Credit Card fee for charges over \$60 (per transaction)	2.50%	2.50%
	Late Fee on Credit Accounts (per month)	1.50%	1.50%
PARCEL FEE			
	Residential Dwelling	\$58.00	\$58.00
	Commercial Business, Minimum Amount	\$58.00	\$58.00
	Commercial Business, per ton after first ton	\$48.00	\$48.00
RECYCLABLES			
	In County Recyclables Processing per ton	No Charge	No Charge
	Out of County Recyclables Processing per ton	\$120.00	\$130.00
	Subsidy per month per household for curbside collection	\$0.75	\$0.75
	Film Plastic Collection Fee		\$35.00
LOAD SECUREMENT	Unsecured load Fee		\$25.00
SOLID WASTE COLLECTION AND TRANSPORTATION LICENSE			
	Annual License Fee (include one vehicle)	\$100.00	\$100.00
	Additional Vehicle (per year each additional vehicle)	\$10.00	\$10.00
	Non-cancellable surety bond	\$5,000.00	\$5,000.00
	Auto Liability Combined Single Limit	\$1,000,000	\$1,000,000.00
	Commercial General Liability		
	Each Occurrence	\$1,000,000	\$1,000,000.00
	General Aggregate	\$2,000,000	\$2,000,000.00
	Products and Completed Operations Aggregate	\$2,000,000	\$2,000,000.00
	Personal Injury and Advertising Injury	\$1,000,000	\$1,000,000.00
	Fire Damage	\$100,000	\$100,000.00

NOTES

1. FEES AS SHOWN INCLUDE STATE SOLID WASTE MANAGEMENT TAX (17% FOR MSW AND \$0.60/CY FOR CONSTRUCTION & DEMOLITION WASTE) EXCEPT FOR MSW RATE FOR LICENSED HAULERS.
2. SCALEHOUSE HAS FINAL SAY ON RATES TO BE CHARGED
3. OUT OF COUNTY WASTE IS CHARGE TWICE THE LISTED RATE.